

# Application for Special Collections (Archival materials)

Date of application (mm/dd/yyyy):

Applicant Name

Affiliated Institution

/Occupation

Address

TEL (daytime number)

Email Address

Collection Name	<p>*Please adhere to the content given in the Notes on Use column.</p> <p>*If you are using the ANZAI Photo Archive, please also complete the lower part of page 2.</p> <p>*It may not be possible to view certain materials due to their preservation state and the protection of personal information.</p>
Research Purpose (Please describe it in detail, such as thesis / exhibition theme)	
Research Content (Please describe it in detail, such as materials you need to view.)	

Messages (If you have an inquiry, please make it here)	
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\*Please complete pages 1 and 2 of this application form and send it to [archives@nact.jp](mailto:archives@nact.jp). A staff member will contact you by return email regarding the adjustment of the schedule and the selection of materials you wish to view, so please be sure to give an email address that will reach you.

\*In the case of some materials, it may take a month or more before they are ready to view. Please apply well in advance.

To be completed  
by the NACT

Applic. No.	—	Viewing Day (mm/dd/yyyy)	/ /
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- Based on the content of the application (consultation) received, the NACT will carry out the selection/refinement of suitable materials. For that reason, in the case of some materials, it may take some time before they are ready to view.
- Having decided on a viewing day and time in consultation with you, we will issue a viewing permit.
- Viewing shall be carried out by the person given in the Applicant Name column only (except caregivers). If multiple people wish to carry out research, please submit an application form for each person.
- On the day of viewing, please view materials following the instructions of the staff.
- This application is for viewing only. If you wish to reproduce material, in principle, it is necessary to obtain copyright permission. Even when citing the material in a thesis, or journal article, it may be necessary to obtain copyright permission.
- Applications for copyright permission must be carried out by the applicants themselves; the NACT cannot act on their behalf.
- If issues arise regarding copyright laws and other laws because of the use of materials, the applicant must take sole responsibility.

With my application, I consent to the above conditions (Please check one)

☐Consent
 ☐Do not consent

If you are using the ANZAĭ Photo Archive, please also complete this lower part.

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ANZAĭ Photo Archive Material Viewing Request

Please give 管理番号 (Admin. No.) and 作家名・被写体名 (Artist Name/Subject Name) shown on 写真リスト (Photo List).

\*Up to 20 items may be reserved on one occasion.

	管理番号 Admin. No. (4 digits)	作家名・被写体名 Artist Name / Subject Name
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